



WILLIAM BOOTH PRIMARY SCHOOL
COVID-19 BEHAVIOUR POLICY ADDENDUM

Reviewed January 2021

Context

From January 5th 2021, due to the national lockdown school sites are closed to any pupils not classified as vulnerable or the children of critical workers.

Comprehensive guidance can be found on the Department for Education Website. This information is being updated frequently.

As such, it will be appropriate for schools to make alterations to their Behaviour Policy and associated practices. This addendum to William Booth Primary School's **Behaviour Policy** sets out such changes in relation to Annex A of the aforementioned DfE Guidance, namely:

- following any altered routines for arrival or departure
- following school instructions on hygiene, such as handwashing and sanitising
- following instructions on who pupils can socialise with at school
- moving around the school as per specific instructions (for example, one-way systems, out of bounds areas, queuing)
- expectations about sneezing, coughing, tissues and disposal ('catch it, bin it, kill it') and avoiding touching your mouth, nose and eyes with hands
- tell an adult if you are experiencing symptoms of coronavirus
- rules about sharing any equipment or other items including drinking bottles
- amended expectations about breaks or play times, including where children may or may not play
- use of toilets
- clear rules about coughing or spitting at or towards any other person
- clear rules for pupils at home about conduct in relation to remote education
- rewards and sanction system where appropriate

Foreword:

For many of our children, school is a safe haven; a place where they can come to feel safe, secure, loved and cared for. On 20th March 2020, school life for many young people changed. Since then both children and parents have found themselves working in unprecedented circumstances, with children learning from home and parents teaching their children from home. For many, this situation compounded an already difficult home-life. Children may have experienced a breakdown of routines, a lack of structure and heightened anxiety. As ever at William Booth, staff will endeavour to apply policies and procedures consistently for the safety of all, whilst always having the flexibility to apply professional judgement to specific individuals and situations.

Staff will do their utmost to support children throughout this time, whether they are attending in school or not. School will try to predict and prevent potential behavioural issues. However, exclusion remains an option, as referenced in the school's main behaviour policy, which still applies. There are a few additional points to make regarding exclusions, whilst there are still national and local measures in place in relation to COVID-19:

- Exclusions may be required to manage the behaviour of children whose behaviour presents a health and safety risk to themselves, peers and/or staff, in failing to comply with the expectations set out below.

- The acts of deliberately spitting or coughing on others become more serious and an exclusion may be an immediate response to such behaviour.
- There are some alterations to the statutory protocols around exclusions, such as amended timescales and processes for appeal. Please see the Department of Education website for up-to-date details.

For children not attending in school, staff will use a range of measures to try and support any parents/carers struggling with behaviour at home.

0. General points of note.

- Children should not bring any unnecessary items into school with them.
- All staff in the “bubbles” will have their mobile phone to be used only in an emergency situation.

1. Following any altered routines for arrival or departure:

- Children must be dropped off at their designated drop off point at their designated time (entry points are separated and times are staggered).
- Parents/carers must not enter the school site.
- Children must make their way into the school building immediately.
- Upon entering the building, children should be directed to wash their hands using their dedicated sink. Staff should oversee this to ensure the handwashing guidance is adhered to.
- At the end of the day – at their designated times - children will be dismissed from their classrooms.
- Parents/carers must not enter the school site.

2. Following school instructions on hygiene, such as handwashing and sanitising:

- Upon entering the building, all persons must wash their hands.
- Children must wash their hand regularly for at least 20 seconds using soap and warm water.
- Children must use disposable paper towels to dry their hand and ensure these are placed directly into a lidded, pedal bin when they have finished.
- In areas where soap and water is not readily available, children should use the antibacterial hand gel. Staff all have their own personal hand gel.

3. Following instructions on who pupils can socialise with at school:

- Children must remain with the children and staff in their “social bubble”.
- “Social bubbles” will eat their lunch in their allocated classroom.
- The dinner hall will not be used for lunch.
- There will be no assemblies.
- There will be no collective worship.

4. Moving around the school as per specific instructions (for example, one-way systems, out of bounds areas, queuing)

- All children and staff must adhere to any signage around school, both on the floor and the walls.
- Staff should role-model the expectations around maintaining good practice in relation to Covid-19.
- When moving around school, children should be encouraged not to touch their surroundings and walk with their hand by their sides – unless this poses a health and safety risk (i.e. handrails).

- When coming in from outside, children should be instructed to wash their hands – overseen by a member of staff.

5. Expectations about sneezing, coughing, tissues and disposal ('catch it, bin it, kill it') and avoiding touching your mouth, nose and eyes with hands

- All children and staff should be encouraged to follow the current PHE guidance on hygiene.
- Tissues are readily available in all "bubbles" and children should be encouraged to use them.
- Tissues should only be used once and should be immediately placed in the lidded, pedal bin provided.
- Where a child coughs or sneezes without a tissue (i.e. into their hand) they must be made to wash their hands with soap and water for at least 20 seconds.
- Children should be encouraged not touch their face, nose or eyes.
- Where a child is seen doing so, they should be encouraged to wash their hands for at least 20 seconds with soap and water.

6. Rules about sharing any equipment or other items including drinking bottles:

- Children should not bring any equipment to school with them.
- Drinking water will be provided at lunch times by the middays to enable children to refill their bottles. The water fountain is out of use for all.

7. Amended expectations about breaks or play times, including where children may or may not play

- Each "social bubble" will have allocated times on the playground, which are staggered to minimise "social bubbles" coming into contact with one another.
- Each "social bubble" will have their own equipment to use when outside.
- Should a child not remain in their allocated area, they should be reminded and asked to come back.
- Any incident of children deliberately defying these rules will be:
 1. Reported to the Headteacher by a member of staff
 2. Recorded using the COVID-19 Behaviour Management Recording system.
 3. Discussed with the parents/carers of the child
- At lunchtime, "social bubbles" will eat their lunch in the allocated classroom with a Midday Supervisor supporting to manage the children.
- The same principles apply for lunchtime as indicated above for play time.

8. Use of toilets

- Usual toilet hygiene rule apply – wash your hand with soap and water thoroughly after going to the toilet.
- Each "social bubble" has a designated toilet and sink, which should be used when needed.
- Children must not travel to another area of school to go to the toilet or use a toilet not assigned to their "social bubble".

9. Clear rules about coughing or spitting at or towards any other person

- Deliberately coughing or spitting towards any other person is a clear breach of the school's established Code of Conduct and, as such, will not be tolerated.
- The Headteacher on site should be contacted immediately via mobile phone if any child who exhibits such behaviour.
- The child will be removed from class and held in the COVID-19 Isolation Room.
- The Headteacher will call parents immediately and arrange for the child to be collected from school.
- The child will be excluded for a fixed period of time.

10. Rewards and sanction system

- Whilst school is partially open and operating in the context of COVID-19 related Health and Safety Measures, the focus for promoting positive behaviours will be on relationships, the curriculum and the environment. The reward and consequence systems will continue to be designed by individual staff working with specific pupils.
- Where issues have been identified a Traffic Light system can be adopted. Children will start on Green. However, negative behaviour – whether related to COVID-19 specific rules or not – can result on them being moved to Amber or Red on the Traffic Light:
 - Green: child is acting safely, respectfully and co-operatively.
 - Amber: child is not acting safely, respectfully or co-operatively. They cannot be fully trusted to engage in certain activities such as playing outside.
 - Red: child is acting dangerously, disrespectfully or being un-cooperative. They will need to be away from their group until they have demonstrated that they are willing to follow the school rules.
- If a child continues to act in a negative way after being moved to Red then they may be excluded for a fixed-term. If a child displays extreme negative behaviour then they may be excluded for a fixed-term
- The main school rules remain and form an ideal basis for agreeing expectations in relation to children's behaviour. They are supplemented by a set of temporary COVID-19 related rules. See Appendix for both.
- Any incidents of extreme negative behaviour generally - or any negative relating to COVID-19 Rules – will be dealt with as such:
 1. Reported to the Headteacher by a member of staff
 2. Recorded using the COVID-19 Behaviour Management Recording system.
 3. Discussed with the parents/carers of the child
- The new additional school rules make explicit reference to children's behaviour outside of school, especially in relation to social distancing and hygiene measures, and school can and will consider such behaviours, and take necessary action, wherever this is an issue.

11. Tell an adult if you are experiencing symptoms of coronavirus

- If a child becomes unwell they must report this to an adult immediately.
- If the child is showing signs of COVID19 – a temperature or new consistent cough – they should be escorted - at a social distance - to the COVID19 isolation room (the meeting room near reception).

- Parents of the child should be called immediately and they should follow the current Government Self-Isolation Guidance.
- If the child has a sibling in school, they should also be sent for.

Appendix 1



WILLIAM BOOTH
PRIMARY & NURSERY SCHOOL

OUR RULES

OUR AGREEMENT

1) WE ARE SAFE

2) WE ARE RESPECTFUL

3) WE ARE CO-OPERATIVE





WILLIAM BOOTH
PRIMARY & NURSERY SCHOOL

CORONAVIRUS

SOCIAL DISTANCING AND HYGEINE RULES

- 1) I will follow any instructions I am given by an adult in school straight away.**
- 2) I will always make sure I am in the right place at the right time.**
- 3) I will try to keep a 2 metre distance between me and others.**
- 4) Whenever I am supposed to wash my hands I will do so with soap and water for 20 seconds, or use antibacterial hand gel.**
- 5) If I need to sneeze or cough I will 'catch it, bin it, kill it'.**
- 6) I will not mix up or share equipment with other children.**
- 7) I will not bring anything into school with me.**
- 8) I will wear fresh clean clothes every day.**
- 9) I will follow social distancing and good hygiene guidance when I am not in school.**